

## St. Elizabeth's Catholic Primary School



Thursday 8<sup>th</sup> December, 2022

Dear Parent / Carers,

I am writing to inform that sadly Mrs Capper will be leaving St Elizabeth's at Christmas. It has been an incredibly difficult decision for Mrs Capper to make, but she has decided to take up an exciting new role as an Education Consultant with Oxford University Press. I am sure you will join me in congratulating Mrs Capper in her new role and thanking her for her hard work and dedication to our children over the past 12 years.

We have appointed Miss Rubia Rauf as Year 3 Class Teacher. Miss Rauf is coming into school on Tuesday 13<sup>th</sup> December to meet the children and spend the day with them. I am sure you will extend a warm welcome to Miss Rauf who is looking forward to getting to know our children and families in the new year.

Miss Rauf has been appointed as a full-time member of staff; however, for continuity Miss Dwan will continue to teach Year 3 on a Friday afternoon.

If you have any questions please speak to Mrs Capper in the first instance.

Yours sincerely,

Miss E Simmons Acting Headteacher





