



30<sup>th</sup> June 2022

Dear Parents/Carers,

### **Re: St. Elizabeth's Catholic Primary School Local Governing Body - Parent Governor Election(s)**

There is a vacancy for a Parent Governor to serve on the Local Governing Body of **St. Elizabeth's Catholic Primary School**

The powers and responsibilities of Governors require Governors to act in a strategic role for the school and be accountable for their responsibilities. The role requires you to:

- Help to decide the priorities for improving the school
- Make yourself available to parents, listen to other parents' opinions and take account of them as you contribute to governors' decisions
- Work in partnership with the headteacher, senior leadership team and co-operatively with other governors to raise standards and improve outcomes for all children
- Prepare for meetings by reading papers beforehand

Parents have much to offer to their local schools and can play a vital part in helping schools to meet the needs of the children and communities they serve.

Some parents may feel that they do not have the necessary expertise, knowledge or skills to carry out the role effectively, however, it is very important that parents stand for election to the Local Governing Body so that the views of parents are represented on it. Otherwise, a parent may be appointed to serve who has no children in your child's school and who knows very little about the school and its local community.

Enclosed with this letter you find a form which explains how you can be nominated to stand for election, or to nominate some other parent. Please also write a brief statement about yourself to help parents to decide who to vote for (if an election is needed). Governors are not expected to be instant experts. Successful candidates will be provided with relevant information, by the school, once they are elected, and it is expected that they will take part in training events to help them learn about their role. Remember, decisions taken by the Local Governing Body will affect **your** child's future education. To make sure you have

a voice in that decision making, please make every effort to take part in these elections. Please complete and return the attached form by **Wednesday 6<sup>th</sup> July**. If you require a copy of the form printing or you would prefer a copy to be emailed to you please contact the school office.

If you would like any further advice, please speak to either myself or Miss Simmons.

Yours sincerely,

A handwritten signature in cursive script that reads "L. Kelly". The signature is written in a dark ink and is positioned above the printed name.

Mrs L Kelly  
Headteacher