



02 March 2022

Dear Parents/Carers

### Parents' Evening Wednesday 9<sup>th</sup> March

I would like to invite you to attend our Parents' Evening on Wednesday 9<sup>th</sup> March. This is an important opportunity to discuss your child's progress and targets.

We are delighted to be in a position to invite parents/ carers into school to attend the meeting. From today, appointment times will be displayed outside your child's classroom so you can sign up to an appointment.

To ensure Parents' Evening runs safely and smoothly we ask that you arrive no earlier than 5 minutes before your appointment and enter school via the school office. Some appointments will take place in the school hall and some in the children's classrooms to utilise space. Your child's books will be available for you to look at.

Class teachers will contact parents/ carers of children who are on our SEN register to arrange a separate appointment time to discuss your child's progress.

If you do not collect your child from school, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mrs L Kelly  
Headteacher